



**DESTIN HIGH SCHOOL EXECUTIVE BOARD MEETING
AGENDA**

Tuesday March 14th, 2023 6:00p.m.

MEETING CALLED TO ORDER BY PRESIDEN FOUNTAIN at 6:02pm

ROLL CALL: STONE, MCBRIDE, LOCICERO, FOUNTAIN, PALMER, SILVER PRESENT

ABSENT: LUTTRELL AND PARENT ADVOCATE LARABEE

WELCOME GUESTS AND OPEN FOR PUBLIC COMMENTS:

Daniel Frankfurt, parent, suggested we investigate Resource Florida Charter School Alliance for membership and collaboration.

I. APPROVAL OF MINUTES

February 13th, 2023 and February 28th, 2023 MINUTES APPROVED MOTION MADE BY PALMER AND 2ND BY STONE. PASSED.

**II. PROPOSED CHANGES TO
AGENDA ADOPT AGENDA:
NONE**

III. Reports

Principal Report- Mrs. Cruickshank- Report sent out prior to the meeting – Items of note: Accreditation process in final online meeting process with Dr. Brisbane-Stone 3/27 via ZOOM, enrollment numbers look excellent, project being at capacity based on numbers thus far, No staff updates. Full calendar of events listed. Graduation committee is in full swing with planning. LOCICERO and Cruickshank announced that VIP Celeb Leigh Ann and Sean Tuohy of The Blindside Movie, both published authors and community activists, who have a home here have accepted our invitation to be the featured speakers at Graduation.

WORTH reported that Leadership will be hosting a car wash on Sunday at Chick Fil A proceeds benefit Prom and Food for Thought project.

LOCICERO suggested MKAF location for pep rallies and student events for fall 2023. Asked to keep the “fun” experiences in place for students to enjoy and engage in DHS spirit despite the block scheduling.

- a. Athletic Director-Phil Dorn not present. Report sent before meeting on Monday. Several board members did not have a chance to read before arriving at meeting. Cruickshank shared his report.
- b. Golf Tournament is big push for Athletics. Please spread the word in the community.
- c. MCBRIDE asked if the report detailed progress made with Morgan Sports Center and baseball.

IV. Action Items

Review and Vote on adopting new Employee Handbook that MCBRIDE edited and updated. Motion PALMER, 2nd LOCICERO, approved.

V. REPORTS STANDING COMMITTEE

Treasurer Report - STONE

Budget meeting minutes - School Financial Services - STONE working diligently with SFS to get the budget for each club, sport, and the school prepared. Concerned with some areas that were not being properly handled by Red Apple. LOCICERO suggested to check if Red Apple E&O policy would help with recovering some of the funds impacted by the Red Apple oversight.

STONE would like a follow up call on budget meeting. Reported the sale of pillars and classroom sponsorships is going well.

- Grants-PALMER reported Triumph Grant work is ongoing
- PR Marketing- LOCICERO 6 articles in Destin Log, 4 in NW Florida Daily News. Need to line up press for graduation and spring activities. Need VIP list for graduation invites and STONE to provide a donor list of invitees.
- Athletics-SILVER no report
- Facilities FOUNTAIN sent out construction update prior to meeting for review and timeline details. Suggests the Jani King contract be reviewed due to non-satisfactory performance, lack of staff, and ongoing issues. Cruickshank to start monitoring staff and time on campus. Next construction meeting is 4/6/23 Topper date TBD. Concrete to be poured over spring break.
- Advisory Council -LARABEE no report
- Teacher Advocate-ONEAL Teacher Spotlight trophy is on order and 1st award to be given out at next meeting. Cruickshank to make sure teacher receiving recognition will be in attendance. Teacher Benefits meeting upcoming. Parent newsletter is being formatted and will start going out again by beginning of April. Waiting on parent Tripp Sills to finish outline.
- Insurance update - MCBRIDE: Handbook was reviewed for insurance and is compliant. Will be sending it to 3 quoting companies for review. Cautioned the board to be prepared for an increase in cost, which is expected with increase in staff and students.
- Construction- report sent out prior to meeting.

VI. Continued Business/Informational Items

April 27th is Meet and Green for Marcus Chambers 6pm. Discussion on board members role/participation at political events and issues.

Feedback on Block Scheduling, MCBRIDE received some questions on how Block Schedules work, Stone did as well from parents. MCBRIDE suggests a FAQ to be on hand and handed out during orientation.

- Mattie Kelly Arts Foundation agreement for parking. STONE to meet with director Fuller.
- Open board seat update LOCICERO has 4 potential applications and 2 attorneys considering.

VII. AD HOC COMMITTEES

VIII. Public Comment

Ms. Noe shared that MKAF uses our auditorium, sound, percussion, and other equipment for their events, so we could consider doing a trade with them for services and parking.

ADJOURN Meeting by President Fountain 8:15pm

Destin High Athletic Department Updates

March 14, 2023

Spring is in the air with 10 sports competing for Destin High. It has been busy with no fewer than three different sports competing on a given day. Softball experienced their first ever shut out win 15-0, over Pensacola High with Sydney Davis pitching the school's first ever no hitter that night. Baseball has shown marked improvement in their games, while playing several bigger schools recently. Price Bowen hit the first ever Grand Slam Home Run in school history vs. Choctaw High School.

Boys and Girls Track and Field had a tremendous showing at the Seahawk Invitational last Saturday. Will Blanchard placed 5th in the Discus, Evie Gherdovich placed 6th in the 400m run, Shadaine Hibbert 4th in the 200m run, Boston Kobus placed 2nd in the 100m and 200m, Boys 4x100m relay placed 1st, and the girls 4x100m relay placed 4th. Avery Emmick was 5th in the 100m, and the Boys 4x400m placed 4th. Overall everyone had Personal Records for their performance.

Boys and Girls Tennis continue to win with victories over Freeport and Vernon last week. Beach Volleyball will play Thursday vs. Choctaw, and Girls Flag will play Crestview tonight at Destin Middle School.

Boys Weightlifting performs at the Gravity Invitational on Friday, with continued improvement by the lifters. Boys Lacrosse also returns to action with a home game Friday vs. Navarre High School at Destin Middle.

Scheduling for fall sports has started and we will be applying to the FHSAA for our next step in becoming full time members to the FHSAA. We will attempt to become Provisional Members providing our application in April. Once again we are accumulating the information for this with each month we are active. It is a constant process.

We have also notified BSN that we will move away from being an exclusive Under Armour Athletics school. This will allow us to bid prices for uniforms between brands, and receive more competitive pricing. We can always continue

to use Under Armor uniforms in all sports, but now we have the advantage of being able to obtain most available uniforms at the best possible prices. The main reason for ending the exclusive contract was Under Armor cannot supplement some of our sports uniforms due to unavailability of certain threads. Therefore, replacing, or supplementing any of our sport uniforms may not match up. This is leading to some full sport uniform replacement.

Finally, we are moving along well with our 2nd Annual Golf Outing on April 30th, at Indian Bayou Golf Club. A big thank you to our five named Platinum Sponsors, the Donut Hole, Runnels Orthodontics, Harbor Docks, Boswell Builders, and JLD Enterprises for their \$5,000.00 gifts. We also are grateful for our 3 \$2500.00 donors, and our 7 \$1250.00 donors who have given to this event. This is our main fundraiser for Athletics Operations so we are excited about the start, and we look forward to another fun event at this year's tournament!

#25sports,1TEAM



Finance Committee Minutes – 3/10/2023 11:00am

Attendance:

Amanda Eldridge, Desirae Kennemur, Christine Cruickshank, Phil Dorn, Fountain, Stone, O’Neal, McBride, Palmer, Silver, Locicero, Lee Ann Dorn (volunteer)

Minutes:

- **Call to Order**
- **DHS/SFS Introductions FOUNTAIN introduced Amanda Eldridge and the School Financial Services (SFS) team to board. Shared the history of SFS with our board, in that “they were our original business service provider and graciously provided their services to our board at NO charge, while we were forming the team, school charter and vision. They connected us with many valuable resources and shared their expertise with our founders, thus setting Destin High School up for success and approval with the Okaloosa County School District. We would not be where we are today without SFS. We transitioned from SFS to Red Apple Services after interviewing finance companies, upon the request/recommendation of our bond holder. Our board is looking forward to working with SFS to continue our mission and vision to become a school of excellence and be on a solid financial footing.”**
- **SFS Overall Update ELDRIDGE welcomed all and did a brief introduction of SFS and the 35+ charter schools they currently serve, along with our neighbors at Seaside Neighborhood School. Explained they the project of transitioning from Red Apple’s system of accounting to their system has been a great deal of work, however, it is going well. This work will give their team the facts needed to provide a solid budget for the next school year.**

ELDRIDGE said they are still waiting on the athletic department’s budget and projections. This is holding up the budget process.

ELDRIDGE explained how they do things, why and what their expectations are moving forward. Communication and collaboration is needed to make the transition seamless.

Accounts Payable: ELDRIDGE gave a summary of the payables showing outstanding and the process that she, the principal, bookkeeper and treasurer are currently using to communicate with vendors and escalate payables that need

immediate attention. Cautioned us to avoid unnecessary expenditures for now, as they work through the transition.

CSP deadline is approaching, and they will make recommendations.

SFS TEAM DUTIES:

- Jana-payroll
- Kelly-accounting, secure CSP funds and reconcile
- Jesse-payables
- Stone/Eldridge-vendor relationships
- Going forward Cruickshank, Stone and Amanda to contact vendors and work out payment plan.
- O'Neal likes the idea of a process on accounting and procedures.
- LoCicero to draft a PR statement to have on hand as needed.
- Cruickshank to instruct staff to direct calls on invoices and bills to Susan, bookkeeper in the front office. She will direct them to SFS or Stone to handle.
- McBride said. Based on her school experience, growing pains and tight budgets are to be expected and is normal. The levels of fundraising will help alleviate some of the shortfalls.
- Amanda said benefits need to be reviewed. McBride will assist.

SILVER asked a timeline for working through this. ELDRIDGE said as soon as all school proposed budgets are turned in, they can complete the work.

DORN asked what he should tell athletic vendors who are requesting payment.

STONE and CRUICKSHANK reminded him of the process set out, that the school staff gives the bookkeeper the inquiry. The bookkeeper will get with the principal to determine a payment date to communicate with the vendor. SFS suggested partial payments if needed. STONE offered to call any vendors who had concerns or needed immediate answers. CRUICKSHANK said she was doing the same and would continue to help in that way.

Silver asked how long until we have the athletic dept. details. Amanda indicated they are hopeful within a few weeks. The transition from Red Apple Accounting to SFS is tedious and will take some time.

Silver requested info on Athletics and their budgets. Amanda reminded that the overall school budget is of the utmost importance and is getting priority.

Cruickshank said for the time being she is giving teachers PEX cards for small expenses.

Fountain reminded all that teacher payroll was the priority and that will be handled first.

Dorn asked about Athletics and the earmarked donations. Additional athletic discussion continued with Leigh Ann Dorn, athletic department volunteer, and AD Dorn inquiring on payment to certain vendors.

DORN and LEE ANN DORN expressed frustration with certain vendors of theirs, not being paid first.

Board Members collectively attempted to explain the process and situation with the Dorns, at which point Lee Ann Dorn became upset with the topics being explained and stood up to leave.

ELDRIDGE returned to the agenda and topic for discussion, however, Lee Ann Dorn interrupted and addressed the principal and group harshly and exited.

ELDRIDGE explained that the discussions and athletic budget needed to be discussed, which is why they traveled to the in-person meeting to work on solutions and it would be helpful to have the Athletic Director be part of the discussions, to know expectations going forward with spending and payables. Athletic Director stood to say he was leaving the meeting.

Cruickshank requested AD Dorn remain for meeting to assist with suggestions on solutions and the game plan going forward. AD Dorn did not stay.

Meeting resumed. SFS and board made suggestions on working on all budgets and specifically athletics to forecast costs, needs and expenses. Board agreed that the solutions offered by SFS will help for now.

Board agreed that Cruickshank to request budgeting items from AD Dorn and will get them to Sarah and SFS right away. Procedure will be: AD Dorn give info to Cruickshank and Cruickshank to provide to Treasurer Stone and SFS. CRUICKSHANK to give Dorn the procedure.

SFS said they do not work via volunteers, at a school, only through the school employee/staff.

CRUICKSHANK apologized for Dorn's actions and stepped out to speak with him and invite him back into the meeting to continue the work.

CRUICKSHANK returned to the meeting and indicated that Dorn was not planning to return as his wife's feelings were hurt.

MCBRIDE recommended that a written reprimand be given by CRUICKSHANK to DORN for the insubordination in front of the board and our new business service provider.

ONEAL reminded that this is work and feelings need to be left at home, as we work toward solutions to the budget for the best of the school. Concurred on the reprimand. Said that this is why we should follow our Anti-Nepotism policy, so family feelings do not impact our ability to conduct productive business meetings for the school.

LOCICERO apologized to CRUICKSHANK and SFS for the athletic director's behavior in front of the board and our guests. Not professional behavior and disrespectful to his boss, in front of her bosses, aka the board.

ELDRIDGE returned to agenda to share specifics on delineation of DHS / SFS responsibilities.

***Remaining items on agenda were not covered in workshop, due to the delay with Dorn. Workshop ending time arrived, and board members had to return to their work. Another workshop to be scheduled, to finish the work. ***

Next Meeting Date & Time:

The next meeting will be held on 4/10/23 at 10:00am

Meeting Adjournment:

2:00pm

Submitted by,

Sarah Stone,

Chair Finance Committee

Meeting Minutes



Atlanta
Destin
Melbourne
Panama City
Pensacola
Tallahassee

1223 Airport Road
Suite 104
Destin, Florida 32541
850.8537.8152
AR0009694

Meeting Date: 9 MAR 2023

Project Name: Destin High School Multi Story Classroom Bldg.

Project Number: 21057

Attendees:

Dusty Sicard	DAG architects
Steve Schroer	Lord & Son
Mike O'Grady	Lord & Son
Moni Carron	DAG architects
Christine Cruickshank	Destin school
Chad Borup	Roundtable (via Microsoft teams)
Carmen Fillipsy	Destin school

I. Construction Update

1. Site:

1. Storm lines are in and complete

2. Condition Building:

- 1) Equipment is in and set up facility is now being used

3. PODS:

Nothing to update

4. Multi story building:

1. Fireline complete except last 20 ft
2. Waterlines installed except for final connections
3. Steel inspections went relatively well. 5 different brace locations needed

Meeting Minutes

4. Metal Decking not finished but has been moving along well. Roof Deck went up yesterday.
5. During Destin H.S. Spring break mesh will & the 22nd Electrical will be shut off at the school.

II. Master Schedule Update

1. Still on 12-month rotation schedule. Supply chain issues are still an issue however we are continuing to find creative solutions as they present themselves.
2. Schedule was handed out to those wanted it

III. Outstanding RFIs and Submittals

RFI(s)open = The existing gas line that conflicts with the proposed storm drain (we discussed why, and that it will stay open until concrete and gas lines are in place. Current RFI- RTUs on Roof needs to be adjusted opening was built to large it will need more bracing.

Submittals = Continue to be process

IV. Contractor Comments

1. Nothing other than what was previously mentioned in I. II. & III.
2. The sequencing of events will change a little next update

V. Architect Comments

1. Blue paint / Blue metal cap on exterior building scheme was discussed the day before this meeting. DAG will present new thickness for painted blue ban going around the building. And show a few different renders concerning Destin H.S. school signage along with similar rendered scenarios previously presented but with the new ideas discussed.
2. Dusty will give the school an idea of signage dimensions along with the next set of renders
3. Exterior Fencing "perimeter" options should still be discussed with SRO, Gary Venuti & principle Christine.

VI. Owner Comments

1. Nothing new: Yesterday Jack, Charlie and I meet with Denise, Carmen and Christine @ the High school,. We discussed the items mentioned in V. (1)

Next meeting 23rd @ 1030am @ DAG architects office large conference room

END MEETING