



DESTIN HIGH SCHOOL EXECUTIVE BOARD MEETING AGENDA

Tuesday, July 25, 2023 6:21pm

Destin High School

4325 Commons Dr. W

Destin, Florida 32541

CALLED TO ORDER PRESIDENT FOUNTAIN

ROLL CALL PRESENT: ONEAL, LOCICERO, FOUNTAIN, STONE, LUTTRELL, SILLS, MCBRIDE

PARENT ADVOCATE: LARABEE

ON PHONE: SILVER **ABSENT:** Palmer

FOUNTAIN asked LOCICERO to share the Board Workshop Governance Session highlights from K. Schoenburg with all. (Highlights attached)

PUBLIC COMMENTS:

Captain Parker thanked the board and Mrs. Cruickshank for the support for his Fishing Program and shared his plans for the school year ahead.

Ms. Dottin spoke in favor of board candidate Ms. Griffin and shared that they were longtime friends and she feels Ms. Griffin would be a good fit for school.

Mr. Walters spoke to share that he loves teaching at DHS and had a few questions on the new employment agreement as it went from 2 pages to 7 pages. Cruickshank said she will be happy to meet with him to discuss questions.

Ms. Dean shared that she requested Mrs. Cruickshank change some portions of her employment agreement. Mrs. Cruickshank reminded her that they already discussed, and that the employment agreement was provided by the school's attorney. ONEAL concurred that the board did not create the employment agreement, the attorneys did. Cruickshank asked Dean to make an appointment and come talk to her to review the details for clarification, as the meeting was not the place to do so.

Parent Ramswell said she had not seen the contract and wasn't familiar with what Dean was referring to. Cruickshank reminded Ramswell that teachers get the agreements, not parents, but she had a blank copy that she could give Ramswell now.

Parent Hinze read a note to complain about the Town Hall meeting being held during the daytime. Said she knows that it was scheduled during lunch time, but some folks that she knows, only get 30 minutes for lunch and in her opinion, Town Halls work best if held at nighttime.

I. PROPOSED CHANGES TO AGENDA

STONE motioned to keep officer elections on agenda as previously discussed in prior meetings and to move Grant Committee up on agenda, so Daniel Frankfurt could call in with a report. ONEAL 2nd, Motion passed unanimously.

● ADOPTED AGENDA

II. APPROVAL OF THE MEETING MINUTES MOTION

- May 9th 2023 Motion to approve made by MCBRIDE, DILL 2nd MOTION passed unanimously
- May 12TH 2023 Motion to approve made by STONE, MCBRIDE 2nd MOTION passed unanimously.

II. ACTION ITEMS

- **Board Officer Elections**
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- ONEAL nominated as Secretary by STONE, MCBRIDE 2nd, passed unanimously.
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- STONE nominated as Treasurer by LUTTRELL, SILL 2nd, passed unanimously.
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- MCBRIDE nominated as Vice President by STONE, LOCICERO 2nd, passed unanimously.
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- LOCICERO nominated as President by ONEAL, LUTTRELL 2nd,
- DISCUSSION called by MCBRIDE, who said she felt LOCICERO's commitment to the school and our mission, made her the best candidate to lead the board and unite the school community, staff, and parents. She said LOCICERO has the experience and the heart to unify. Vote called and motion to elect LOCICERO as president passed unanimously.
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- LOCICERO moved to bestow BOARD MEMBER EMERITUS honor on FOUNTAIN as outgoing board president and a Founding Board Member. STONE 2nd, DISCUSSION called by LOCICERO who presented FOUNTAIN with an engraved crystal gift set from the board and a bouquet of flowers. Made a speech on Fountain's service to the school.
- STONE added comments and thanked FOUNTAIN for her friendship, leadership, and dedication to DHS.
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- **Board planning Retreat-MCBRIDE is working on dates and speakers TBA**
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- ● Board Vote on Board seat. ONEAL motioned to seat Amanda Eubanks in the open seat as she has been serving the school in multiple ways for over a year as a volunteer and served on the Board Advisory Council. SILLS 2nd, motion passed unanimously.
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- ● Executive Director Job process reviewed by ONEAL with explanation of how the TOWN HALL sessions will work.
- Praised the community volunteer committee for their guidance and help with the process. Explained that the time of Town Halls was chosen to meet the candidate's availability to fly in and out of VPS with their current jobs and commitments. The response from the community has been good and many indicate they will attend the sessions.

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III. Reports

- ● **Principal Report- Mrs. Cruickshank**

- See attached report sent prior to meeting. Highlights:

Gave block scheduling update and shared plan for fall semester. Said response has been positive from students and parents. Schedules can be found on FOCUS.

Drop-In days will be next week. LOCICERO to provide ice cream for events.

Teachers report August 1st.

Cruickshank shared that she is interviewing an instructor for the Music Program who is well known regionally and is a recording artist. Details to come.

LOCICERO said she would like the board to again host a "WELCOME BACK" dinner gathering to honor the teachers.

- ● **Athletic Department Report given by LARABEE**

- All Coaches Meeting next week to review Athletic Clearance Program and training, Fundraising and Budget meetings, Football game plan. All details are being handled and going very well. Coaches have expressed their excitement about having oversight and running their own programs this year. Communication has been outstanding.

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IV. REPORTS (AS NEEDED) STANDING COMMITTEES

- ● **Treasurer Report- School Financial Services STONE**

- Presented May Financial Report from SFS. The budget work continues with the goal of presenting a balanced budget to board in August. As of now, we have a surplus in budget. Of note, SFS has organized sports by line item and tested the new procurement procedure. This is going to save the coaches time and give them immediate access to their budgets, what they've spend and what they have left to spend.

- ● **Grants-** Daniel Frankfurt did a ZOOM presentation on the work he and the committee have been doing.

- \$1500 Chemistry Grant was approved.

- 2 of our teachers are finalists on another grant.

- School Safety Grant w/OCSD was \$4000 and we have received that.

- Their next task is work on The Triumph Grant.

- Dick Sporting Goods has a grant we will apply for.
- Walmart Program Grants: we have 4 requests out.
- Sam's Club has \$500 Grant we are working on.
- State Farm offers local Grants, and the committee will work through those with local SF agent and former DHS board member Jim Liufau.
- DHS is now signed up for the Spark Good Round Up Program via the Walmart APP. We need to promote that on social media, so folks know to choose DHS, as the recipient when they shop with Walmart on the APP.

- ● **PR Marketing LOCICERO**

- NEW Website is now LIVE and showed the highlights.
- Topper Ceremony August 2nd at 4pm all are invited to the press event.

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- ● **Athletics-LARABEE presented.**

- Has had very productive meetings with coaches and Mrs. C. Athletic subcommittee is in full swing making sure all teams have what they need. Sponsorship packet has been approved and the coach's handbook. All are excited about moving forward with 26 sports and the new direction.

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- Shared ATHLETIC CLEARANCE procedure and the benefits to using it. STONE added it will be the tool for coaches and parents to instantly seek answers. LARABEE concurred.

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- SILVER asked Mrs. C if she had regained and received control of the Athletic website and school Instagram accounts from Shark Jockey? Mrs. C. indicated that she reached out to Shark Jockey's owner, Nick and LOCICERO had as well. LOCICERO said we have an attorney helping with that and Mrs. C said no additional bills were ever received or presented for payment in months. LOCICERO asked SILVER to follow up to help get access for our athletes.

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- ● **Fundraising-STONE** Athletics will host their 3 big fundraisers this school year, Golf, Race, and Luncheon. School will host 1 large fundraiser as well.

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- ● **Facilities -FOUNTAIN** Painting in current building is underway.

- Need a date to do a community workday. Sent the construction report ahead of meeting with timeline and details. On schedule for now.

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- New building move in will be in December. Students will return from Christmas break and be in the new building.

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- Fencing perimeter with electrical fencing will have to wait, due to cost, unless a community member provides a donation.

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- Next construction meeting is 8/3/ at 8:45am

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- IT is being handled by Tripp Sills. He has met with FOUNTAIN and MRS. C. to address tech needs.
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- Smart Boards will be provided for each teacher/class with money we've earned in interest to pay for them.
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- STONE added that \$180K would pay for all tech cameras, panic buttons, etc. not counting the installation.
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- **● Advisory Council LARABEE**
- The next meeting is on 8/2023. Plans to invite 3 candidates not chosen for a board seat to serve on BAC, since she has 1 available seat.
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- **● Insurance update MCBRIDE**
- Property insurance is working thru the process; site visit is coming.
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- Benefits implementation will have representatives on campus 8/7 to meet with staff and help. MCBRIDE on campus, also to assist.
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- Open Enrollment 8/7-8/14
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- MCBRIDE plans to hand off the Operations side on Insurance to new Executive Director and Mrs. C in September.
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- **● Governance-PALMER** not present

VI. Continued Business/Discussion Items

- **● Foundation Meeting update-MCBRIDE/LARABEE** to set date and announce at 8/2023 board meeting.
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- LOCICERO shared that based on a discussion with Mrs. C and a teacher, the Teacher Advocate Board role will transition to a Teacher Representative, with a teacher-elected rep filling the seat quarterly. Mrs. C. to coordinate and inform the elected teacher of the meetings and role.
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- **● End-of-year sample survey update-ONEAL** to send out to board members for review

PRESIDENT FOUNTAIN ADJOURNED MEETING AT- 8:30 pm